



**Meeting of the Board of Rainbow Café, December 21, 2023. 7:00 p.m. – 9:00 p.m.**

**Welcome and Introductions:**

In-person:

Kim  
Alex  
Roxanne  
Aaliyah  
Sandy  
Carrie  
Jeffrey  
Kelsey

Via Zoom:

Benito  
Rose  
Cy

**Review/Approval of Agenda:**

Approved by acclamation.

**Approval of Previous Minutes:**

Approved by acclamation.

**Chair Report: Kim**

- 2024 goals
  - Good, clear communication
  - More functional space
    - Back area has been cleared out already, keep space clean
    - Brick dust, ramps, and bathroom needs work
    - Getting space by donating clothes to thrift store in exchange for vouchers
  - Please read goals and call Kimmie with comments/questions/concerns
  - Adjustment: Handbook will more likely be sent for legal review next week and implemented in mid-February
- Board Members
  - At least 3 new board members within the year
  - Advertise on Facebook and other social media
- Tutoring
  - Should we have more times/more people? Should adults be able to attend?
    - Benito brings up lack of attendance
      - No more days until attendance is up
    - All ages
  - More advertisement



- Program Fundraising
  - Kimmee wants programming to execute/brainstorm ideas for their respective program
- Masking
  - Now optional
- Fanfiction
  - 3 to 6 on Fridays, subject to change depending on participation
- O.J. Dinner
  - Sandy would like to present them with gift card or clothes for new job
  - Kimmee will ask O.J. about times

#### **YPC Report: Benito**

- Numbers drastically decreased due to severe weather
- Reduced number of new youths
  - Give talking points to volunteers who are handing out flyers
- Reduced gender diversity
  - Benito asked about syringes in trans care packages
    - Illegal to dispense to those under 18
- Temperature control
  - Roxy working to replace heater
- Overhead lighting
  - Carrie ordered lights

#### **Programming Reports: All**

- AWQ
  - Good turn out for documentary night
    - Donations covered rental
  - Another game day coming up
- Elevate
  - Gas cards are increasing attendance substantially

#### **Money Report: Sandy**

- Trivia night
  - Brehm is unable to be used because of insurance issues, checking with them to see if we can sign a waiver. Will also check with First Presbyterian
  - Looking into getting secondary insurance for the ability to go off-site
  - Volunteers needed
    - Rose getting license for serving alcohol
- Sabbatical
  - Sandy will be taking a sabbatical until the end of May

#### **Executive Director Report: Carrie**

- RIG (IPHA) – \$22K - These services will be moved to the Clinical Building since the swabs



and blood draws will be done more easily over there.

- Alzheimer's (IPHA)- 70K
- ENACT (U of I at Chicago)- \$28K- Claire is basically working this one. It is her area of expertise.
- AFC- Funded \$15K to expand HIV testing and PrEP clinic.
- SIU School of Med/ Pritzker Foundation - \$15K – Assessment/ Case management work.
- RCHC – 5 Year Study with Hep C and LGBTQ Community. \$18K for Year 1 (Total = \$183K)
- Potential for USDA grant
  - Would allow purchase of our building
  - Concern about the roof
  - Look into getting building appraised
- IPHA was rewarded big grant they will likely contract part of it out to us
- Yaya wants to teach ESL classes at Rainbow Cafe every other Tuesday, as well as become a processing center for refugees
  - Kim raised concerns about the number of keys and codes given out
    - Will be taken into consideration in the future
  - Sandy raised concerns about use of space by other organizations
  - Carrie will get more information
  - Further discussion into how we want to use our space and how other organizations can use it
- Little resource center is moving
- Clinical center
  - Waiting on paperwork to go through regarding licensing
  - Working with Shane Bruce on competency plan for students
  - Working with IPHA to get 3rd party billing system

#### **Human Relations Report: Kelsey**

- Connecteam: project management, time tracking, and forms software (e.g. clock in/out, assign tasks, store forms - equipment check-out and closing tasks)
- Gusto: payroll and compliance software
- Found great firm for handbook evaluation
- All job openings will now have a public job posting and interviews
- Transferring chair permissions from O.J. to Kim
  - Kim will look into registering change with state

#### **Old Business: All**

#### **New Business: All**

- Form 990
  - Amanda is catching up on it

#### **Adjourn: All - 10:05**



**Next Meeting – 7:00 p.m., February 22, 2024**